

**BY THE ORDER OF THE COMMANDER
AIR FORCE SPACE COMMAND**



**AIR FORCE SPACE COMMAND
INSPECTION CHECKLIST 14-2**

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Intelligence

ACQUISITION INTELLIGENCE

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This checklist complements AFI 14-111, *Intelligence in Force Modernization*, and *National Security Space Acquisition Policy 03-01* (NSS 03-01). It reflects Command requirements for the integration of intelligence into the acquisition process and standards for preparing and conducting internal reviews. This checklist applies to wings and program managers subordinate to the Space and Missile Systems Center (SMC). This publication does not apply to the Air National Guard (ANG) or the Air Force Reserve Command (AFRC). Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using AF IMT 847, *Recommendation for Change of Publication*; route AF IMT 847s from the field through the appropriate functional's chain of command. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with AFMAN 37-123 (will convert to AFMAN 33-363), *Management of Records*, and disposed of in accordance with the Air Force Records Disposition Schedule (RDS) located at <https://afrims.amc.af.mil/>.

1. References have been provided for each critical item in the checklist. Critical items have been kept to a minimum and are essential to mission accomplishment.
2. This publication establishes a baseline checklist. The Command IG will use the checklist during applicable assessments. Use the attached checklist as a guide. AFSPC checklists will not be supplemented. Units produce their own stand-alone checklists as needed to ensure an effective and thorough review of the unit program. See Attachment 1.

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Director of Intelligence

Attachment 1
WING/ PROGRAM MANAGER

Table A1. Checklist

SECTION 1: PRE-KEY DECISION POINT (KDP) – A				
MISSION STATEMENT: To evaluate Space and Missile System Center procedures and processes to identify and address intelligence support requirements during the acquisition process.				
NOTE: AFI 63-101, <i>Operations of Capabilities Based Acquisition System</i> , para 3.16.8., directs program managers to follow intelligence analysis and coordination policies as defined in AFI 14-111.				
1.1. CRITICAL ITEMS:	YES	NO	N/A	NOTES
1.1.1. Does the program manager or appropriate wing representative work with the local Senior Intelligence Officer (SIO) and/or intelligence staff to identify intelligence-sensitive programs? (AFI 14-111, para. 3.9.1.)				
1.2. NON-CRITICAL ITEMS	YES	NO	N/A	NOTES
NONE				
SECTION 2: PHASE A PROGRAMS				
2.1. CRITICAL ITEMS	YES	NO	N/A	NOTES
2.1.1. Does the program manager or appropriate wing representative work with the local SIO and/or intelligence staff to determine whether the program needs a threat analysis? (AFI 14-111, para. 3.9.1.)				
2.1.2. Does the program manager or appropriate wing representative participate in Threat Steering Groups (TSGs) and Threat Working Groups (TWGs)? (AFI 14-111, para. 3.9.2)				

2.1. CRITICAL ITEMS (Cont'd)	YES	NO	N/A	NOTES
2.1.3. Has the program manager requested production of a System Threat Assessment Report (STAR) or other appropriate threat assessment through the local intelligence directorate? (NSS 03-01 AP4, E1, Phase A, t); AFI 14-111, para 2.3.1)				A Space Major Defense Acquisition Program (MDAP) normally requires a STAR, but non-MDAP programs may only require an abbreviated version of a STAR, called a System Threat Assessment (STA), or a threat assessment produced by an SIO. The SMC SIO submits a production requirement through AFSPC/A2 for a STAR or STA, both of which are produced by a service intelligence agency, i.e. NASIC, and will ensure threat assessments in other acquisition documents are up-to-date and consistent with DIA-validated or AF-approved threat references.
2.1.4. Has the systems wing established a process to develop an Information Support Plan (ISP)? (DODI 4630.8, para 6.2.2.5.3; AFI 14-111, para 3.9.1 and 3.9.4.; NSS 03-01, p. 34, E1., Phase A, w))				DODI 4630.8, Procedures for Interoperability and Supportability of Information Technology and National Security Systems, requires an ISP for almost all programs (all ACAT-designated programs). AFI 14-111 provides guidance for conducting the intelligence infrastructure analysis which leads to identification of intelligence support requirements and shortfalls. NSS 03-01, E.1 requires initial identification of intelligence support requirements in Phase A (as part of SSA requirements). Development and coordination of the ISP is required as part of Phase B, and it must be updated during Phase C.
2.1.5. Has the sytems wing worked with the local SIO and/or intelligence staff to identify an intelligence support planner for each intelligence-sensitive program? (AFI 14-111, para. 3.9.1.)				For SMC, the local SIO is SMC/IN.
2.1.6. For intelligence-sensitive programs, does the program manager or appropriate wing representative participate in Intelligence Support Working Groups (ISWGs)? (AFI 14-111, 3.9.2.)				

2.1. CRITICAL ITEMS (Cont'd)	YES	NO	N/A	NOTES
2.1.7. Does the program manager include intelligence costs within life cycle program costs? (AFI 14-111, 3.9.3.)				
2.2. NON-CRITICAL ITEMS	YES	NO	N/A	NOTE
2.2.1. Has the systems wing addressed the system threat environment in the program's risk management plan? (NSS 03-01 AP4.1.1, E4.9, a))				The threat environment is normally defined during the JCIDS process and documented in JCIDS documents, such as the ICD, CDD, and CPD. However, the threat environment must also be addressed in the program's risk management plan, summarized in the IPS, and considered at the DSAB. The threat capabilities to be countered and any threat risk known or having the potential to affect the program's acquisition strategy or performance should be addressed in section 3 of the space system acquisition strategy (SSAS), section 9 of the IPS, and other acquisition documents, where appropriate. (See CJCSM 3170.01B, Operation of the Joint Capabilities Integration and Development System, and NSS03-01 AP4.1.1, E4.9a))
2.2.2. When the program manager and supporting intelligence directorate believe the intelligence content of an ISP is not required, do they request a determination by AFSPC/A2? (AFI 14-111, para. 3.9.4.)				For SMC, the supporting intelligence office is SMC/IN.
SECTION 3: PHASE B PROGRAMS				
3.1. CRITICAL ITEMS	YES	NO	N/A	NOTES
3.1.1. Does the program manager or appropriate wing representative participate in Threat Steering Groups (TSGs) and Threat Working Groups (TWGs)? (AFI 14-111, para. 3.9.2.)				Threat updates are an Implementing Command (i.e., AFSPC/A2) responsibility per AFI 14-111, para. 3.3.2.3. Nevertheless, program managers and/or appropriate wing representatives are expected to participate in working and steering groups.

3.1. CRITICAL ITEMS (Cont'd)	YES	NO	N/A	NOTES
3.1.2. For intelligence-sensitive programs, does the program manager or appropriate wing representative participate in Intelligence Support Working Groups (ISWGs)? (AFI 14-111, para. 3.9.2.)				
3.1.3. Does the program manager include intelligence costs within life cycle program costs? (AFI 14-111, para. 3.9.3.)				
3.2. NON-CRITICAL ITEMS	YES	NO	N/A	NOTES
3.2.1. When the program manager and supporting intelligence directorate believe the intelligence content of an ISP is not required, do they request a determination by AFSPC/A2? (AFI 14-111, para. 3.9.4.)				For SMC, the supporting intelligence directorate is SMC/IN.
3.2.2. Has the systems wing initiated a review/update of the ISP? (NSS 03-01, p. 41, E4.11.)				The ISP should be initiated in Phase A. Updates occur before subsequent KDPs. NSS 03-01, E4.11. requires discussion of SSA interface requirements (if any). Intelligence is an element of SSA, so a review of intelligence support requirements is appropriate at this stage.
SECTION 4: PHASE C PROGRAMS				
4.1 CRITICAL ITEMS	YES	NO	N/A	NOTES
4.1.1. Does the program manager or appropriate wing representative participate in Threat Steering Groups (TSGs) and Threat Working Groups (TWGs)? (AFI 14-111, para. 3.9.2.)				Threat updates are an Implementing Command (i.e., AFSPC/A2) responsibility per AFI 14-111, para. 3.3.2.3. Nevertheless, program managers or appropriate wing representatives are expected to participate in working groups.
4.1.2. For intelligence-sensitive programs, does the program manager or appropriate wing representative participate in Intelligence Support Working Groups (ISWGs)? (AFI 14-111, para. 3.9.2.)				

4.1 CRITICAL ITEMS (Cont'd)	YES	NO	N/A	NOTES
4.1.3. Does the program manager include intelligence costs within life cycle program costs? (AFI 14-111, para. 3.9.3.)				
4.2. NON-CRITICAL ITEMS	YES	NO	N/A	NOTES
4.2.1. When the program manager and supporting intelligence directorate believe the intelligence content of an ISP is not required, do they request a determination by AFSPC/A2? (AFI 14-111, para. 3.9.4.)				For SMC, the supporting intelligence office is SMC/IN.
4.2.2. Has the systems wing ensured the ISP has been reviewed and updated as appropriate? (NSS 03-01, p.35, E1, Phase C, e) and p.41, E4.11)				C4ISP has been replaced by ISP. NSS 03-01, E4.11 requires a stage I ISP for KDP-B and beyond. NSS 03-01 E1., Phase C, e) requires an update of the ISP based on comments received at KDP-C. A documented review of the ISP intelligence content to ensure intelligence support requirements are current is sufficient for this inspection item.
SECTION 5: PHASE D PROGRAMS				
5.1. CRITICAL ITEMS	YES	NO	N/A	NOTES
NONE				
5.2. NON-CRITICAL ITEMS	YES	NO	N/A	NOTES
NONE				